

# **POLICY DOCUMENT #1:2006**

## **RISK MANAGEMENT**

### **POLICY STATEMENT**

In order to protect the Club from threats to its viability, and to assist in capturing opportunities that present themselves, the Committee will adopt a risk management approach to its strategic, operational and project/event level activities.

### **GUIDING PRINCIPLES**

- The Committee recognises that Risk Management is an on-going process which should be applied to all aspects of the Club's operations.
- Risk is defined as the chance of something happening that will have an impact upon the objectives of an organisation.
- Risk is assessed in terms of the Likelihood of the event happening (rare to almost certain) and the Consequence of the event happening (insignificant to catastrophic).
- The level of risk, and the actions required to manage that risk, are determined by the combination of these two factors. Level of risk may be high, medium or low.
- The Committee will adopt the five step process recommended by the Department of Sport and Recreation for managing risk, as outlined in the attachment to this Policy.
- A Committee Member will be appointed to hold portfolio responsibility for Risk Management issues.

### **DELEGATIONS AND RESPONSIBILITIES**

Inclusion in this Quality Manual provides proof that the Committee has endorsed the Policy. All office bearers, Committee members, coaches, volunteers and members are responsible for ensuring the Club's endorsed policy is promoted and upheld.

### **RELATED CLUB POLICIES**

All Club policies are part of the Club's risk management approach.

### **RELEVANT EXTERNAL POLICIES, DOCUMENTS AND LEGISLATION**

"Risk Management" Department of Sport and Recreation in association with RiskCover Australian/New Zealand Standard for Risk Management (AS/NZL 4360).